



TAGORE MEDICAL COLLEGE & HOSPITAL

Rathinamangalam, Melakkottaiyur Post, Chennai - 600127.

Phone : 044-30101111, Fax : 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

Resource Mobilization Policy	Policy No : 29
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POLICY	Resource Mobilization Policy
PURPOSE	<p>Our Institution, Tagore medical college and Hospital (TMCH) operates student centric policies with focus on skill on skill based research driven quality education which should be accessible and affordable by youth of rural & Urban areas. The cardinal principle of management in the Institution is to provide best resources to the faculty & students meet the above requirements and also work towards realizing the Vision and mission of the Institution. This document draws the policies for resource mobilization. A five years strategic plan will be made by the Institution to plan both undergraduate & Postgraduate academic activities, related administrative, logistic and developmental activities. Accordingly the budget estimates and funds requirements are made. This will be subdivided into yearly activities and mobilization of resources planned.</p> <p>The Institution will ensure that qualified manpower needed to run the educational courses as per the laid down norms of concerned regulatory authority is available. For Officers of the Institution and other supporting staff, the procedure laid down by statutes and Government policies will be followed.</p>
SCOPE	<p>Fund Mobilization Plans</p> <p>The management will deliberate and clear the budget and Associated Action Plan with following options to Maximize Funds Mobilization.</p> <p>Maximize Cash Flow</p>


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	<p>Dean and Administrative Officer will take necessary steps to ensure that admissions are done as per plans, fees are received on time and efforts are made to materialize inflow from fees and other planned resources.</p> <p>Minimize Cash out Flow</p> <p>Institution will ensure, through proper purchasing process and “Conserve and Care Policy of Running Expenses” that cash out flow is minimum as per approved budget.</p> <p>Options to Meet the Deficit:</p> <p>The net likely deficit will be discussed and finalized for funding by the Management. Following options will be considered.</p> <ol style="list-style-type: none">1. Funding by Bank Loan2. Collecting the dues from the students <p>Management will finalize the options and approve the final accordingly.</p>
PROCEDURE	<p>The institution will ensure that qualified manpower needed to run the educational courses as per the laid down norms of concerned regulatory authority is available. For Officers of the Institution and other supporting staff, the procedure laid down by statutes and Government policies will be followed.</p> <p>Appointment of Teachers</p> <p>The posts of Assistant Professors, Associate Professors and Professors are laid down by relevant regulating authorities like MCI/NMC, Tamilnadu Dr.MGR Medical University etc. For any additional requirement or to fill up the vacant posts, the matter will be taken up with the Dean/Management by respective departments of the Institution. After approval of the Dean/Management, the Institution will initiate the recruitment process.</p> <p>Selection and Recruitment Process for Teachers</p> <p>As per the vacancies approved by the Institution requirement as per the statute, the Dean will publish the vacancies in the newspapers. All the applications will be scrutinized by selection committee. A Selection Board will be constituted by the Institution in accordance with laid down norms by the Tamilnadu Dr.MGR Medical University/ MCI/NMC/ Statute.</p>


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	<p>The Selection Board will carry out interview, demonstration etc., to make a panel of selected candidates as per the merit. The Selection Committee will be headed by the Chairperson/Secretary.</p> <p>Appointment of Non-Technical Staff</p> <p>The number of officers/supervisors required for non-technical work is laid down by the statutes, act and laid down norms. The Dean will take up the matter for effective recruitment as per approval of the Management.</p> <p>EQUIPMENT & MATERIAL RESOURCES:</p> <p>Based on the strategic plan the requirement of equipment & material resources will be worked out by respective departments and consolidated at Institution level by Academic Council and the management. The requirement will be examined by the management in detail.</p> <p>The Management will examine possibility of increasing cash inflow or/and reducing out flow by cutting on some demands, postponing some needs.</p> <p>Monitoring</p> <p>The implementation and deviations from the plan will be monitor at the level of Dean, Administrative officer and Finance Officers and discussed with the management to monitor the progress and issue suitable instructions. Any major corrective measures will be applied after approval of the Management.</p>
Frequency	3 Years
Related/Supportive Documents	As Per Norms
Custodian	IQAC Coordinator


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Prepared by	Verified by	Approved by
 Finance Officer	 IQAC Coordinator	 Dean
ACCOUNTS OFFICER TAGORE MEDICAL COLLEGE & HOSPITAL RATHINAMANGALAM, CHENNAI-600 127	IQAC Co-ordinator Tagore Medical College & Hospital Rathinamangalam, Melakottaiyur P.O. Chennai-600 127.	TAGORE MEDICAL COLLEGE & HOSPITAL RATHINAMANGALAM, MELAKOTTAIYUR POST, Chennai-600 127.



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